

A secure one-stop location for all your archived data

We've developed a cost-effective, compliant solution to solve common problems with historic data.

It's expensive to maintain old systems

The long-term nature of pensions means you're likely to hold a lot of data which you need to keep but don't use for day-to-day admin. You could be maintaining old legacy systems, just to preserve historic data, which can prove costly and inefficient.

Records held across different systems makes it harder to find the information you need

To add to this, you may have changed administration platforms and processes, meaning your data could be spread across multiple systems. It becomes tricky to find the data you need, when you need it, for things like subject access requests and complex retirement or transfer cases.

Migrations to a new system can get complicated and costly if historic data needs to be ported and sorted

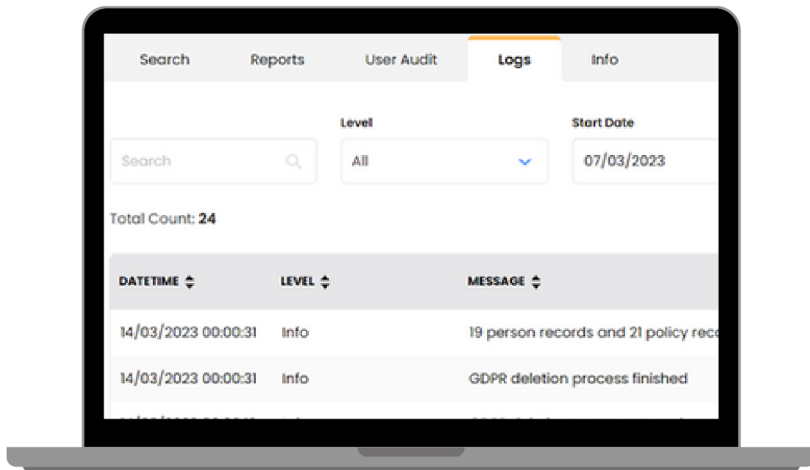
With an industry-wide push towards digitalisation and automation, lots of administration teams are upgrading their administration system or platform. When we migrate data, we drive efficiencies through archiving historic data to avoid bespoke alterations to a new system to accommodate it.



eArchive is a secure, compliant application which gives you round-the-clock access to view your records.

Expertly designed by our financial services data specialists, it:

- ✔ Stores data from multiple sources in a single place.
- ✔ Offers differing levels of capabilities – from a simple find and view function to a fully bespoke solution; built to meet your needs.
- ✔ Provides full and secure permission-based access to administration teams.
- ✔ Offers printable information for you to share with your customers.
- ✔ Is simple to use, with an interface which can be adapted to suit your needs.



Already an ITM customer?

Set-up is made even easier – as eArchive is part of our Data Management Platform. Once switched on, eArchive can be found in the same location and familiar layout as all of our other Data Management Platform applications.

Within eArchive are three key areas:



INFORMATION AREA

eArchive is securely hosted by us in an ISO27001 and Cyber Essentials Plus accredited hosting environment. Header fields for data can be tailored to meet your archiving requirements.



FUNCTIONAL PROCESSING

The look-up process can cross reference major platform providers' reference numbers for customer policy numbers, agency policy numbers and firms linked to agent and agency structure. When migrating data from one system to another the reports work across both systems – providing complete reassurance and governance.



REPORTS

- + There is secure access to reports via a web-based front-end.
- + Customisable fields allow you to enter input parameters before the reports return results.
- + Reports work across all major platforms and can be built to requirements.
- + Contents of reports can be exported in a range of formats including Excel and CSV.

Safe and secure

When it comes to data – especially the level of data commonly held in financial services – security is crucial. eArchive is configured with two-factor authentication and in-built access controls, so you can be sure that only those with the right permission can access your data. A clear log of user activity is available to your eArchive administrators to monitor activity. We're also Cyber Essentials Plus and ISO 9001 and ISO 27001 certified, to give you peace of mind.



If you'd like to talk through your archiving requirements – contact us at info@itm.co.uk